



SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING
PAPPANAMCODE, TRIVANDRUM – 695018

No. 589/PRL/2017/SCTCE

Dated 26.11.2021

OFFICE ORDER

Sub: SCTCE – Various Committees for the year 2021-22 – Constitution – Final List – reg

The various committees for the academic year 2021-22 and the mandatory committees as insisted by AICTE/KTU have been constituted. The Conveners are requested to convene the first meeting of their committees and prepare an action plan of their proposed activities during the current academic year. The mandatory committees listed in Sl. No. 1 to 9 under 'Mandatory Committees' should function according to the responsibilities assigned by the concerned authorities. The Conveners should ensure the implementation of their action plan with the approval of the Principal. The periodic meeting of the committees must be conducted by the conveners. The periodic reports of the meetings of the committees have to be reported to the undersigned.

Mandatory Committees

Sl. No	Name of Committee	Members	Chairperson/ Convener	Tenure
1	IQAC (KTU)	Dr.Subu Surendran (Co-ordinator), Dr. Libish T M, Susmitha Kumari.S, Dr.Anup.M.S, Dr.Shimi Lawrence, Dr. R. Sasikumar (Member-BoG), Sri. Rajesh K G, Sri. Rajkumar R (nominee from local society-PTA), Student & Dr. Abhilash S S (Alumni), Sri. S. Venugopal, Joint General Manager, HLL Life Care Ltd, Sri. Biju K, Treasurer - IEEE kerala section	Head of Institution Principal (Chairperson)	upto 30.06.2025
2	Disciplinary Action Committee (DAC) (KTU)	Sri. Prem Kumar.J, Sri. Biju Jacob, Smt. Kavitha.K.V	Dr.Anoop Kumar.S (HOD-ME) (Chairman)	upto 30.06.2025
3	Students Grievance & Appeals Committee (KTU/AICTE)	Dr.Libish.T.M (Convener), Sri. Harikuttan.K, Dr.Jayasudha.J.S, Ms. Aparna Shibu, T7A	Principal (Chairman)	upto 30.06.2025
4	Students Welfare Committee (KTU)	Smt. Sandhya L, Sri. Chitharanjan K	Dr.S.H.Anil Kumar (Chairman)	upto 30.06.2025
5	Grievance Redressal Committee for Faculty and Staff (AICTE)	Dr. Ajith R (Convener), Dr. Kavilal E G, Dr. Soniya B	Principal (Chairman)	upto 30.06.2025
6	Anti-Ragging Committee (AICTE)	Civil & Police Administration - SI of Police, Local Media Non Government Organisation involved in youth activities Sri. Sabu.V R, Smt. Vineetha Lekshmy.P.V, Dr.Smitha.P.S, Sri. Nelwin Raj N R, Sri. Pushpakumaran, Smt. Laila F, Sri. Arun.G.K, Sri. Suresh.L.B, Sri. Sathoshlal P M	Dr.E.Jayakumar (Convener), Smt. Asha S (Co-convener)	upto 30.06.2025
7	Internal Complaint Committee (ICC) (AICTE)	Dr.Shyji.S, Smt. Ani Lawrence, Smt.Divya.J.K, Sri. Binu P Thomas, Ms. Jeswin Elizabeth James-B7 Ms. Akshara Bruno-R7, DevaPrمود-U7, one member from amongst NGO committed to the cause of women	Dr.Jayasudha.J.S (Presiding Officer)	upto 30.06.2025
8	Gender Justice Forum (Govt.)	Dr.Rohini.S, Divya.S, Meena.S.R, Arya.S (T7), Jyothika.N (R5), Pooja.P.S (R7)	Dr.Soniya.B	upto 30.06.2025
9	SC/ST Cell (AICTE)	Smt. Subha.V, Sri. Baji.K, Dr. Gijoy.S, Sri. Kumar.G.S, Sri. Suji.A	Dr.Kavilal.E.G Sri. Rejimoan R (Co-Convener)	upto 30.06.2025

10	IEDC	Sri. Biju Jacob, Dr.Sreejith.B.J, Dr. Jisu Elsa Jacob, Sri. Arun.G.K	Sri. Sabu.V.R (Convener) Sri. Sumesh C K (Co-Convener)	upto 30.06.2025
11	CGPU	Dr.Anoop.M.S, Sri. Sumesh.C.K, Smt.Susmithakumari.S, Sri.Rejimoan.R, Smt.Sandhya.L	Dr. U. Prakash Sri. Sabu V R (Co-Convener)	upto 30.06.2025
12	NSS Unit		Sri. Rejimoan.R, Smt. Subha.V (Programme Officers)	upto 30.06.2025

Various Committees constituted for the academic year 2021-22

(Duration one Academic Year) (upto the end of the Academic year, i.e. 30.06.2022)

Sl. No	Name of Committee	Members	Chairperson/ Convener	Co-convener
1	(Building, Civil & Furniture) Maintenance	Dr.Ajith.R, Sri. Sabu.V.R, Sri. Salim Paul, Sri.Sumesh.C.K, Smt. Bindhu Bernard, Dr.Sreejith.B.J, Smt.Binu Rajan, Smt.Rohini.S, Sri.Hari Kumar.S, Sri.Suresh.L.B, Sri. Santhoshlal.P.M, Sri.Shajahan.A, Sri. Ajayakumar V R, Sri. Suji A	Dr.Geethakumari.B	Dr.Libish.T.M
2	(Electrical, AC & Plumbing) Maintenance	Sri. George M Joseph, Sri.Biju Jacob, Sri. Giju.C, Sri. Rajasingh, Sri. Harikumar.S, Sri. Jayan.J, Sri. Rahul Kumar S	Dr.Boby Philip	Sri. Sigi Kumar T S, Sri. Rinu Sathyan
3	Transportation	Sri. Sabu.V.R, Smt. Kavitha.K.V, Sri. Vijayan.N.S, Sri. Santhoshlal P.M, Smt. Bindu.V, Sri.Kumar.G.S	Sri. Rajesh.S.P	Dr. Kamal Krishna R
4	Library Council	Smt. Preeja.V, Smt. Subha.V, Sri. Renjith.R.J, Dr.Boby Philip, Smt. Gayathri.V, Sri. Vinayan.S, Sri. Pramod.M.R	Dr.Abhilash.S.S	Smt. Renimol.S.S
5	Research & Consultancy Projects	Dr. Jayasudha J S, Dr. Sheeja M K, Dr. Anitha C S, Dr.Shimi Lawrence, Dr.Boby Philip Dr.Anoop.M.S, Dr.Smitha.P.S	Dr.Mohan.G	Sri. Chitrakumar.V.K
6	Professional Societies	Sri. Sumesh.C.K, Dr.Sreejith.B.J,Sri. Shajan S Smt.Susmithakumari.S, Smt. Ani Lawrence, Smt.Soja Salim, Smt.Sandhya.L	Smt. Asha S	Smt. Binu Rajan
7	Computer Services & Networking	Sri. Sumesh.C.K, Smt. Binu Rajan, Smt. Bindu.V, Sri. Saji.G, Sri.Sen.K.V, Sri. Arun.G.K, Sri. Suresh.L.B	Smt. Rejimol Robinson	Smt.Aparna.P.R
8	College Union & Student Activities including CULT A WAY	Dr.S.H.Anil Kumar, Dr.Libish.T.M, Sri. Sabu.V.R, Dr.Arun.M, Sri. Baji.K, Sri. Kumar.G.S, Sri. Kannan.T.S, Sri. Binu P Thomas, Sri. Vishnu.V.J	Sri. George M Joseph	Dr.Sreejith B J
9	Canteen Committee	Dr. Abhilash.S.S, Smt. Aparna.P.R, Dr. Jisu Elsa Jacob, Sri. Chitharanjan.K, Sri. Ajaykumar.V.R, Sri. Vinayan.S.V, Sri. Pramod.M.R, Sri. Suji.A, Sri. Praveen.P.K	Dr.Arun.M	Dr. Kavilal.E.G
10	Staff Welfare	Dr.Arun.M, Dr.Sanu Krishna.S.S, Sri. Rajesh.S.P, Sri. Soja Salim, Smt. Binu Rajan, Smt. Aparna.P.R, Smt. Subha.V, Sri. Vinayan.S.V, Sri. Pramod.M.R, Sri.Praveen.P.K	Sri. Baji.K	Sri. Kumar.G.S
11	Hostel Committee	Dr.Jayakumar.E, Dr.Arun.M, Sri. Rajesh.S.P, Smt. Vineethalekshmi.P.V, Smt. Rejimol Robinson, Sri. Nelwin Raj N R	Dr. Arun M	Smt. Vineethalekshmy P V
12	College Magazine, Publication & Public Relation	Dr.Sanukrishna.S.S, Sri.Baji.K, Sri. Chitharanjan.K, Sri. Praveen.P.K, Sri. Arun.G.K, Sri. Sanal Kumar, Smt. Bindu V	Dr. Gijoy.S	Dr. Sanukrishna S S
13	Attendance Monitoring (Staff & Students)	Dr.Anilkumar.S.H, Sri. Biju Jacob, Sri. Ajayakumar.V.R, Dr. Nisha Jose.K, Sri. Renjith.R.J, Smt. Reshmi Krishnan, Sri. Saji.G	Dr.Subu Surendran	Sri. Hari Kumar.S
14	AICTE Application & Accreditation	Dr.Mohan G, Dr.Shimi Lawrence, Sri. Sajith Sethu P, Smt. Sandhya L, Smt. Preeja V, Smt.Susmithakumari.S, Sri.Saji.G	Dr.Subu Surendran	Dr.Anoop.M.S
15	House Keeping	Smt. Divya.J.K, Smt. Meena.S.R, Sri. Davidson, Sri.Santhosh Kumar, Sri. Ajayakumar R	Smt. Ani Lawrence	Smt. Meenambika.V.S
16	Class/Time table Monitoring	Sri. Baji.K, Smt.Kavitha KV, Dr.Kamal Krishna.R, Sri. Chitharanjan.K, Smt. Reshmi Krishnan	Dr.Shyji.S	Dr. Smitha P.S

17	Website Automation & Software	Dr.Boby Philip, Sri. Biju Jacob, Sri. Rinu Sathyan, Sri. Rejimaon.R, Sri. Saji.G, Sri.Arun G.K	Smt. Binu Rajan	Dr.Lekshmi.V.S
18	Women's Forum	Dr.Rohini.S, Smt.Binu Rajan, Smt.Preetha.V.H, Smt.Subha.V, Smt. Suja Devi.V, Smt. Reshmi Krishnan.S	Smt. Soja Salim	Smt.Rejimol Robinson
19	Sports	Sri. Baji.K, Sri. Kumar.G.S, Sri. Rajesh.S.P, Sri. Ajayakumar.V.R, Sri. Kannan.T.S	Sri. Prem Kumar J	Sri. Earnest Robinson
20	Green Protocol	Sri.Rejimoan.R, Dr.Abhilash.S.S, Dr.Sanu Krishna.S.S, Sri. Rinu Sathyan, Dr. Gijoy.S, Smt. Ani Lawrence, Smt. Gayathri V, Smt. Subha.V, Sri.Santhoshkumar.K	Dr.Anoop.M.S	Dr.Kavilal.E.G
21	Continuing Education Cell	Sri. Sabu.V.R, Smt.Gayathri.V, Sri. Rejimoan.R, Sri. Vijayan.N.S, Sri. Santhoshkumar.K, Sri. Ajayakumar.V.R, Dr. Nisha Jose.K, Smt.Preetha.V.H	Dr.Shyji.S	Smt. Deepa A K
22	Disciplinary Action / Students Advisory System	Sri. Sabu.V.R, Sri. Susmithakumari.S, Smt.Binu Rajan, Smt.Asha.S, Smt.Bindu.V, Sri. Arun.G.K	Dr. Kamal Krishna R	Smt. Rejimol Robinson
23	Examination Cell	Smt. Kavitha.K.V, Smt.Subha.V, Dr. Sanukrishna S S, Dr. Abhilash S S, Dr. Gijoy S (Tenure of the Examination cell- till the completion of the next odd semester examination)	Sri. Salim Paul(Assistant Superintendent)	Sri. Biju Jacob
24	EC of PTA	Principal and all HODs (Tenure of the committee – till the completion of next AGM of PTA)	Dr.Boby Philip (Secretary)	

Note: 1. All HODs and Deans shall be invited members in all the Committees upon requirement.

2. In the event of a Member/ Convener/Chairman of a committee leaving the organisation, the Convener/Co-Convener of the committee concerned should report the matter in writing to the Principal to appoint a substitute.

PRINCIPAL i/c

To

The members concerned